

**Everest Institute – Southfield
2016-2018 Catalog, Volume I, Version VIII
Addendum Effective 06/14/2017**

- **ADDENDUM:** The tuition has been updated for the Dental Assistant, HVAC, Massage Therapy, Medical Administrative Assistant, and Medical Assistant diploma programs.

Program	Credit Units	Tuition	Books and Equipment (estimated)	Total
Dental Assistant	48	\$12,038*	\$1,098	\$13,136
Heating Ventilation and Air Conditioning	55	\$11,268*	\$2,062	\$13,330
Massage Therapy	54	\$9,133*	\$1,726	\$10,859
Medical Administrative Assistant	48	\$11,340*	\$2,250	\$13,590
Medical Assistant	60	\$12,752*	\$2,450	\$15,202
Medical Billing and Coding	48	\$14,500	Included in tuition	\$14,500
Patient Care Technician**	52	\$11,521	\$1,355	\$12,876
Pharmacy Technician	48	\$14,500	Included in tuition	\$14,500
Practical Nursing	54	\$13,590	\$1,623	\$15,213
Practical Nursing**	92	\$28,495	\$1,736	\$30,231
*Tuition effective July 1, 2017				
**Enrollments are no longer accepted in this program				

- **ADDENDUM:** The Administration table has been updated.

Administration	
Syed Kazmi	Campus Director
Michelle Horton	Academic Dean
Chris Young	Director of Student Success
Diana Marciniac	Director of Career Services

- **ADDENDUM:** Tinamarie Aguilar (Title IX Coordinator) was removed from Appendix A.
- **ADDENDUM:** TaShun White was removed from the catalog.
- **ADDENDUM:** Jacksonville and Melbourne have been removed from the Zenith Education Group table.
- **ADDENDUM:** “**Catalog Only” dates were removed from the 2016-2018 modular Holiday/Student Breaks calendar.
- **ADDENDUM:** The following information was added to the Admissions Information section of the catalog:

Pharmacy Technician Diploma Program

- Applicants must reach 18 years of age on or prior to the expected date of graduation.
- Applicants must pass a criminal background check and complete a student disclosure form.

- **ADDENDUM:** The following statement was added to the Program Description of the Pharmacy Technician program outline.

Pharmacy Technician students must meet with the Program Director/Chair during the first month.

- **ADDENDUM:** The following statement was added to the Student Services section:

TEMPORARY CAMPUS CLOSING INFORMATION

To provide continued services to students, it is Zenith’s policy that all schools remain open according to their regular hours of operation. However, certain situations, such as holidays, special events, inclement weather, and emergencies, may arise that necessitate the temporary closure of a Zenith campus. In the event it becomes necessary for a location to temporarily close students will be notified using a notification software/system. Zenith will

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communicate site closures, delayed start, and early close. Campus leadership may also send notices about special events and other general reach out messages to communicate with students. The system will send notice via landline, cell phone—audio and text, and email. All students are required to keep their contact information current in CampusVue at all times in order to be reached with these important messages. The Campus Director reserves the right to schedule make-up hours and/or assignments for hours missed due to any school closures. The students will be notified of these make up hours and be required to attend or be marked absent.

- **ADDENDUM:** The computer profile information under the Blended Learning section was updated as shown below:

PC, Windows 7 or newer
Mac OS X 10.6 or newer, min 1GB of Ram

Supported Browsers Include:
Internet Explorer 11
Safari 9-10
Chrome
Firefox

Minimum Internet Speed of 512kbps

- **ADDENDUM:** The following note has been added right below the Academic Calendars section.

Please Note: The end dates for any program with no online or distance-based attendance or academic requirements will be the Friday immediately preceding the end date listed in all of the calendars below.

- **ADDENDUM:** The dates on the last three rows of the Practical Nursing calendar have been revised as follows:

Practical Nursing Full Time/Day Schedule 2016 - 2019	
Start Date	End Date
10/10/2016	1/8/2017
1/9/2017	4/2/2017
4/10/2017	7/2/2017
7/10/2017	9/30/2017
10/9/2017	1/7/2018
1/8/2018	4/1/2018
4/9/2018	7/1/2018
7/9/2018	9/30/2018
10/8/2018	1/6/2019