

**Altierus Career College – Colorado Springs & Thornton**  
**2017-2019 Catalog, Volume I, Version I**  
**Addendum Effective 09/13/17**

■ **ADDENDUM:** The following statement has been added to the Accreditation, Licensure and Approvals section on pg. 3 of the catalog for Colorado Springs campus.

- The campus is accredited by Accrediting Commission of Career Schools and Colleges (ACCSC). The Accrediting Commission of Career Schools and Colleges is listed by the U.S. Department of Education as a nationally recognized accrediting agency. The Accrediting Commission of Career Schools and Colleges (ACCSC) is located at 2101 Wilson Blvd., Suite 302, Arlington, VA, or call 703-247-4212, or visit their website at [www.accsc.org](http://www.accsc.org).

■ **ADDENDUM:** The following Student Grievance Procedure language has been added to pg. 38 of the catalog for Colorado Springs campus.

**STUDENT GRIEVANCE PROCEDURE**

You may bring a complaint against the school and initiate the school's internal dispute resolution procedure by filing a written complaint with your academic advisor. The academic advisor will attempt to provide a decision or resolution within 15 days. If you are not satisfied with your academic advisor's resolution of your complaint, you may appeal his/her decision to the campus director. You may then appeal the president's decision to the provost of zenith education group. If you are not satisfied with the outcome of the internal dispute procedure, you have the option of submitting your claim to arbitration pursuant to the school's dispute resolution policy that was provided at the time of enrollment. You may also obtain a copy of the internal dispute resolution policy from your academic advisor.

If a student feels that the school has not adequately addressed a complaint or concern, the student may also consider contacting the Accrediting Council for Independent Colleges and Schools or Accrediting Commission of Career Schools and Colleges. All complaints considered by the council must be in written form, with permission from the complainant(s) for the council to forward a copy of the complaint to the school for a response. The complainant(s) will be kept informed as to the status of the complaint as well as the final resolution by the council. Please direct all inquiries to:

Accrediting Commission of Career Schools and Colleges  
2101 Wilson Boulevard, Suite 302  
Arlington, Virginia 22201  
(703) 247 4212  
[www.accsc.org](http://www.accsc.org)

Accrediting Council for Independent Colleges and Schools  
750 First Street, N.E., Suite 980  
Washington, DC 20002  
(202) 336-6780, (202) 842-2593 (fax)  
[www.acics.org](http://www.acics.org)

■ **ADDENDUM:** The following language has been removed from the Accreditations, Approvals and Memberships section in the catalog for Thornton campus.

- Notice to students and prospective students: The Criminal Justice program at Altierus College, Thornton has been placed on student achievement show-cause by their accreditor, the Accrediting Council for Independent Colleges and Schools (ACICS), due to material noncompliance with its placement rate standard of 60%.